

DEPOSIT FORM

Walter Hays Elementary School PTA

I. AREA of Deposit: *(Please describe)*

Date: _____

- a) Event _____
- b) Yearbook _____
- c) School Directory _____

- d) T-Shirts _____
- e) Other _____

II: Checks:

Number of Checks submitted: _____
 Total Amount of Checks: \$ _____

III: Cash:

CURRENCY
\$20
\$10
\$5
\$1
Other
TOTAL

AMOUNT

COINS
Quarters
Dimes
Nickels
Pennies
Other
TOTAL

AMOUNT

IV: Grand Totals:

Checks Total: \$ _____
 Currency Total \$ _____
 Coin Total \$ _____
Grand Total \$ _____

V: Received From: _____ *(Please print name and sign)*

For Treasurer's Use Only

Verification: _____ Date: _____ By: _____